

## RULES AND POLICIES

### Office Hours

Monday thru Friday	9:00AM-12:30PM - 3:00PM- 10:00PM
Friday	9:00AM-12:00PM – 3:00PM-6:00PM
Saturday and Sunday	9:00AM-5:00PM

### Court Hours *(Courts will open upon 1<sup>st</sup> reservation and close after last reservation)*

Monday thru Thursday	7:00AM-10:00PM
Friday	7:00AM-6:00PM
Saturday and Sunday	7:00AM-5:00PM

### Prime Time Hours

Monday through Thursday	5:00PM-10:00PM
Friday	5:00PM-8:00PM
Saturday and Sunday	All Day

### Court Fees

	Torrance Residents	Non-Torrance Residents
Non-Prime Time	\$6.00	\$7.00
Prime Time	\$8.00	\$9.00
Lights: add \$1.00 per hour		

### Reservations

- Advance reservations may be made by members with a current membership using the online court reservation system.
- Non-members may only rent a court on a drop in basis if courts are available. Non-members may not reserve courts in advance.
  - Torrance residents who are members may reserve up to 7 days in advance.
  - Non-residents who are members may reserve up to 2 days in advance.
  - **ONE** court may be reserved per reservation.
  - **A MAXIMUM OF 2 HOURS PER RESERVATION.**
- Court rental fee must be paid at the time of reservation.
- Reservations may not be made through the telephone answering machine.

### Tennis Instructors/Coaches

- Only USPTA tennis coaches under contract with South Bay Tennis Center may teach/coach and reserve courts at South Bay Tennis Center.
- The following **Grace Periods** apply:
  - For 1 hour reservations...7 minutes after the hour.
  - For 2 hour reservations...12 minutes after the hour.
- *After this period of time, the courts will be sold on a first come first served basis.*

### Rain Check/Credit

- Credit will be applied to your account in the case of cancelled reservations due to rain.
- Member will be able to apply this credit toward future reservations.

### No-Shows and Late Cancellations

Reservations canceled after 8:00PM prior to day of reservation will forfeit their rental fee. Cancellations made before 8:00PM prior to day of reservation or earlier will receive credit on their membership account which can be applied toward their next reservation.

### Other Policies

1. Children are not to be left unattended.
2. Soccer cleats, Bikes, rollerblades, skateboards, etc., will NOT be allowed on the courts.
3. Food is not permitted on the courts.
4. Alcohol is not permitted anywhere on city facilities.
5. Smoking is prohibited on the tennis courts and in the clubhouse.